

Enrolling and supporting you and your child

We realise that starting school can be a new and unknown experience for you and your child. Use this guide to help make it easy!

Enrolment (the paperwork) - up to 12 months before

Contact the office, confirm your enrolment and that you are in zone

Complete and provide the paperwork we need:

- Enrolment form and additional school forms (enclosed)
- Birth certificate OR Passport (if this is their first school)
- Plunket book or immunisation certificate
- Evidence of your permanent address
- Any medical requirements or support plans (if applicable)
- Any family information / orders (if applicable)
- After school care enrolment form (if needed).
- Student visa (if applicable)

Getting to know the school and your child's teachers - up to a term before

We'll give you this school guide, the class introduction letter and stationery list for you to read at your leisure.

Enjoy a short tour of the school, visit to your child's classroom, meet the principal and admin staff

Book in a time to meet your child's teaching team. Share any important information at this time and bring along their last school report and other important information if you have any

If your child is starting school for the first time, we'll provide the starting school information and introduce you to our starting school teacher

Is your child on the bus routes? We will share information about bus times and expectations

Confirm the date for the mihi whakatau (welcoming)

Check out the menu for school lunches and how to order

Getting ready

Install the SkoolBag app (see the instructions of how to do this) and subscribe to your child's groups. All our communication comes through SkoolBag.

"Like" our Facebook page "Whatawhata School"

Organise your child's uniform from Direct Group (see the enclosed information). In terms 1 and 4 you'll need a sunhat too. Label everything as big and clearly as possible - you can even get names printed on them

Organise your child's stationery (see the list provided)

On the day

Come to the office around 8.15am. Your child's teacher(s) will greet you and take you to the classroom

You're welcome to stay and see your child settle in. When ready, say your goodbyes and we'll take care of them

Your child will be given a buddy to look after them. The buddy and/or teacher will give them a tour and induction of all the important things they need to know.

At the end of the day it's always a good idea to check in with the teachers to see how their day went. Simply pop into their classroom to find out.

Key information

Your child's class is: _____

Meet the teacher date and time: _____

Start date: _____ Visit dates: _____

Mihi whakatau date: _____